

**Directory of Private Institutions**  
**Programs Licensed Under The Private Vocational Training Act**

**Operating Name: Academy of Learning - High River**

<b>Contacts</b>	<b>Mailing Address</b>	<b>Licensed Premises</b>
Jennifer Avery	#4, 28 - 12th Avenue S.E. High River, AB, T1V 1T2 Canada	(same)
Business: (403) 652-2116	E-mail: academyoflearning@highriver.net	
Fax: (403) 649-8300	URL: www.academyoflearning.com	
Hours of Operation:	8:00 am - 8:00 pm Mon & Thurs	
	8:00 am - 4:00 pm Tues & Wed	
	8:00 am - 3:00 pm Friday	
	9:00 am - 2:00 pm Saturday	

Program Name	Length	Tuition	Books	Extra Charges	Total Cost
Administrative Assistant	691 hrs 28 wks	\$8,690.00		\$1,500.00 Lab Fee	\$10,190.00
Advanced Computerized Office Procedures	580 hrs 24 wks	\$6,885.00		\$1,500.00 Lab Fee	\$8,385.00
Business Administration	1,295 hrs 51 wks	\$16,470.00		\$1,500.00 Lab Fee	\$17,970.00
Business Management	763 hrs 31 wks	\$10,155.00		\$1,500.00 Lab Fee	\$11,655.00
Community Service and Addictions Worker	1,275 hrs 51 wks	\$15,020.00	\$900.00	\$1,500.00 Other	\$17,420.00
Community Service Worker	1,075 hrs 43 wks	\$11,700.00	\$800.00	\$1,500.00 Other	\$14,000.00
Computerized Accounting Procedures	570 hrs 23 wks	\$6,805.00		\$1,500.00 Lab Fee	\$8,305.00
Computerized Business Applications	1,067 hrs 43 wks	\$12,300.00		\$1,500.00 Lab Fee	\$13,800.00
Computerized Payroll Accounting	1,095 hrs 44 wks	\$17,200.00		\$1,500.00 Lab Fee	\$18,700.00
Dental Administrative Assistant	668 hrs 27 wks	\$7,750.00	\$350.00	\$1,500.00 Lab Fee	\$9,600.00
Entrepreneurial Business Applications	810 hrs 34 wks	\$10,500.00		\$1,500.00 Lab Fee	\$12,000.00
Insurance Advisor	583 hrs 23 wks	\$8,150.00		\$1,500.00 Lab Fee	\$9,650.00
Marketing Coordinator	1,265 hrs 51 wks	\$16,760.00		\$1,500.00 Lab Fee	\$18,260.00
Medical Office Assistant with Health Unit Coordinator	1,500 hrs 51 wks	\$15,360.00	\$550.00	\$1,500.00 Lab Fee	\$17,410.00
Medical Office Assistant with Veterinary Specialty	1,500 hrs 51 wks	\$15,360.00	\$650.00	\$1,500.00 Lab Fee	\$17,510.00
Medical Office Assistant	1,300 hrs 44 wks	\$12,920.00	\$400.00	\$1,500.00 Lab Fee	\$14,820.00
Office Administration	1,165 hrs 48 wks	\$14,870.00		\$1,500.00 Lab Fee	\$16,370.00

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Program Name	Length	Tuition	Books	Extra Charges	Total Cost
Payroll Administrator	626 hrs 25 wks	\$11,120.00		\$1,500.00 Lab Fee	\$12,620.00
Web Designer	1,070 hrs 43 wks	\$16,735.00		\$1,500.00 Lab Fee	\$18,235.00

Refund Policy: In accordance with the Private Vocational Training Regulation

Notes:

Last Updated: December 21, 2016